

Job Description and Application Information

Summer Ranger 2017 Sheriff's Meadow Foundation

Application Instructions:

To apply, please send a cover letter, resume and the names and contact information for two references to Sheriff's Meadow Foundation via email, mail or fax. Please indicate the title of the job or jobs for which you wish to be considered. Please reach the Foundation via email at fautoux@sheriffsmeadow.org, via first-class mail at Sheriff's Meadow Foundation, P.O. Box 1088 Vineyard Haven, MA 02568, or via fax at (508) 693-0683. Please note that we are unable to offer housing.

Function The Summer Ranger conducts forest inventories, monitors conservation restrictions, maintains trails, removes invasive species and performs other tasks, as directed. The Intern reports to the Director of Stewardship and assists and works closely with the Property manager.

The Ranger rotates between Sheriff's Meadow Sanctuary, Cedar Tree Neck Sanctuary and working with the Property Managers on other SMF lands. At Cedar Tree Neck Sanctuary, the Ranger greets the public, enforces rules, maintains trails, cares for goats and monitors piping plovers. The Ranger reports to the Director of Stewardship and works closely with the Property Managers.

This position is a seasonal, hourly, non-exempt position consisting of 8 hours of work per day during the summer, Monday through Friday. The Ranger is not eligible for and does not receive benefits or holiday pay.

Duration of Job: 12 weeks or so, roughly from June 6 through September 2. Exact start and end dates can be adjusted.

Duties and Responsibilities

1. Design and conduct forest inventories on selected Foundation properties using a BAF 10 prism, calipers, diameter tape, maps and other forestry equipment.
2. Use power equipment and hand tools to trim and mow vegetation and to uproot invasive plants, as needed and directed.
3. Assist Director of Stewardship in monitoring conservation restrictions.
4. Assist Director of Stewardship with inventories and monitoring of plants and wildlife.
5. Care for goats. The goats are used as part of an effort to control bittersweet.
6. Provide assistance at Sheriff's Meadow summer benefit and occasional other events, as directed.
7. Provide a professional, friendly public presence for Sheriff's Meadow Foundation at Cedar Tree Neck Sanctuary. Greet visitors, answer questions, inform visitors of property rules, and enforce rules, as needed. Promptly bring questions and problems to the attention of Sheriff's Meadow staff.
8. Keep properties in tidy condition by cleaning up and disposing of rubbish and other debris.
9. Maintain trails and trailhead by trimming, cutting and mowing vegetation, as needed and directed.

10. Monitor piping plovers and enforce related rules.
11. Maintain a daily log and record information on the visitation and use of the Cedar Tree Neck Sanctuary.
12. Represent the Foundation in a professional and friendly manner at all times.
13. Assist Property Managers in trail and general property maintenance.
14. Perform other tasks as assigned.

Compensation: \$13.50/hour

Qualifications

- Skill in identifying common trees and other vegetation of Martha's Vineyard.
- Ability to work outdoors and walk long distances in varying weather conditions.
- Ability to operate mowers, trimmers, brush saws and similar equipment.
- Ability to greet members of the public and provide information in a friendly and professional manner, and to enforce property rules in a discreet and professional manner, as needed.
- An interest in wildlife and invasive plants is desirable.
- An interest in conservation and in Cedar Tree Neck Sanctuary.
- Basic forestry skills and basic knowledge of forest inventory principles desirable.
- Botanical skills not necessary, but desirable.
- Animal care skills not necessary, but desirable.
- Personal means of transportation is required; mileage will be reimbursed upon submission of a mileage log.
- First-aid and CPR skills are desirable, but not required.