



## Land Steward Assistant

### **About us:**

We are a local land trust dedicated to conserving the natural, beautiful and rural character of the Island of Martha's Vineyard for present and future generations. Our staff cares for natural habitats including miles of beaches, acres of forest, and numerous rare species habitats. As an accredited land trust, we manage over 2,300 acres of fee owned land and an additional 800 acres under conservation restriction across the island. Our staff is responsible for planning and maintaining trails, caring for the land, restoring habitats, supervising public use, providing outdoor education and leasing land to local farmers. Our staff works together as a team to make sure our lands are providing ways for people to safely enjoy and connect with nature while ensuring preservation of the flora and fauna. Sheriff's Meadow Foundation is committed to diversity, equity, and inclusion in our hiring practices. To learn more about who we are please visit [www.sheriffsmeadow.org](http://www.sheriffsmeadow.org).

### **Position Description:**

The Land Steward Assistant is an entry level position. You will work under the supervision of the Land Stewards to perform the monitoring, maintenance, and management of conserved properties in conformance with Sheriff's Meadow Foundation policies and procedures. You will work primarily outdoors on some of the most scenic and iconic properties of Martha's Vineyard. Everything you do will have a purpose and make you feel good about what you're participating in. You will give back to the community and feel a great sense of accomplishment on a daily basis. If being outside and taking care of beautiful properties is something you care about, this is a chance at a seasonal position. We are looking for a well-organized, hardworking individual who cares about their job and comes to work with a positive attitude and is goal oriented. We want someone who is proud of their work and strives to do their best.

### **Duration of Job:**

4 months, roughly from May 1st through September 30th. Exact start and end dates can be adjusted.

### **Primary Responsibilities:**

Conduct daily monitoring of Sheriff's Meadow Foundation fee-owned properties and trails. Work with Land Stewards, volunteers, and rangers to assist in property monitoring and maintenance. Assist with general maintenance such as mowing and string trimming, keeping trails clear of debris, and maintaining trail width. Other duties as assigned

**Required Qualifications:**

- Must have a valid driver's license.
- Must be willing and able to assist with maintenance and have the ability to lift up to 50 lbs.
- Must be willing to learn how to assist with annual boundary monitoring including ability to read a map and operate a GPS.
- Must learn how to identify and remove invasive plant species.
- Must be able to use Google docs and MS Office to document property maintenance and monitoring accomplishments.

**Desired skills and proficiencies:**

- Comfort, desire, and experience working outdoors in variable weather conditions.
- Ability to operate a light dump truck.
- Strong interpersonal skills with an ability to use sound judgment and be always a good ambassador for the organization.
- Ability to work off hours or off days.
- Experience and comfort utilizing GPS and basic mapping programs.
- Experience with power tools like drills, skill saws, and various construction equipment.
- Basic computer skills and ability to work remotely.
- Experience with small equipment like ride on mowers.
- Experience in property management.
- Bi-lingual a desirable.

**Community and relations:**

Represent Sheriff's Meadow Foundation at meetings and events; maintain working relationships with other conservation professionals and environmental and recreational organizations. Support Sheriff's Meadow Foundation staff with guided walks and events, including the Summer Benefit.

**Compensation:**

Starting salary is \$19-22/hour based on experience.

Dormitory housing may be provided at a cost on a first come, first serve basis.

**How to Apply:**

Interested candidates should email a cover letter, resume, and three professional reference contacts to [rogers@sheriffsmeadow.org](mailto:rogers@sheriffsmeadow.org).

Applications are due by Friday, April 17 2026.